

philanthropy



by design

design and recycling with a heart

Apply for Design Services

Since its inception in 1987, PBD has channeled more that \$3.5 million in products, labor and services to over 700 community service agencies in the Bay Area.

If you'd like to apply for design help from PBD, please fill out this form and submit it to email the information to us. If you prefer, you can fill out the form, print it and send it via US mail to the address below.

Mail: Philanthropy By Design
2 Henry Adams Street
Suite 41A, Mezzanine
San Francisco, CA 94103

Email: pbdsf@pbd.org

Please note:

- You must submit proof of your agency's not-for-profit status in order to apply.
- You must make your own arrangements for picking up donated item.
- PBD is not able to do electrical, plumbing, or structural work in a facility.

Any portion of the work requiring special permits and/or licenses will be the responsibility of your agency.

About me/us

Contact Name: _____

Agency or Organization Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

Date: _____

Please feel free to use additional paper if necessary when answering these questions.

1. Brief description of services your agency provides:

2. Description of project:

3. Has your board approved this project? Yes No

Board contact name: _____

Board contact phone: _____

4. Is your agency insured? Yes No

Carrier name: _____

Type of coverage: _____

5. Can your agency provide the following for this project:

Funding? Yes No

If yes, how much? _____

Trucking? Yes No

If yes, please provide:

Trucking contact name: _____

Trucking contact phone: _____

Days available: _____

Volunteers? (Can include board members, staff, and clients) Yes No

6. Please describe how your agency would benefit from PBD's services:

7. When do you want the project to begin? _____

8. When do you need to be finished? _____

9. If there are any unusual conditions regarding timing (e.g. leasing conditions, joint occupancy, funding, other), please detail here:

10. List of furnishings requested:

Thank you for your interest in PBD!

*Mac users please note that the submit button is not compatible with Preview. If you have completed the form using Preview please save the file and return via email attachment to:
pbdsf@pbd.org